

Close Attendance on Customer EP

Find the customer in the customer for the agency. Click the last name to access the customer profile in ISETS.

All CW – Community Workfare and TJ – Transitional Job activities will be closed on June 30 annually.

1. Click on EP/Case Management tab
2. Click on 3. Add Activities/Services
3. Open purple box
4. Click on pencil for CW or TJ

IEP CASE MANAGEMENT ADD ACTIVITY/SERVICES - ISETS

Overview Intake/Referrals **1 IEP/Case Management** Customer Forms Summary Tools

Overview 1. Review Assessment 2. Set Goals **2 3. Add Activities/Services** Update Log

ADD ACTIVITY/SERVICES CASE NOTES (4) ▲

Profile: S [redacted] d

Email [redacted]@noisetsemail.com
Update Contact Info

DOB 12/12/1971

Last 4 SSN 7999

Individual Number 1 [redacted] 3

Recert Date 1/4/2023

E&T Provider Benton Township

Program Enrollment N/A

See All

Reset Password

STEP 1: Add Services / Activities
Add Activities Add Support Services Add Referral To Services

STEP 2: Assign Activity/Service(s) to a Goal
Search: [input]

Activity/Service	Note	Status	Other Items
No data available in table			

Showing 0 to 0 of 0 entries Previous Next

STEP 3: Manage Activity/Service(s) in Goal

3 SERVICES/ACTIVITIES FOR: PARTICIPATE IN FARNFARE PROGRAM (3)

Activity/Service	Note	Status	Other Items
CW - Community Workfare 4		Started/Open	Start Date: 2/14/2023

5. **Check** that all Attendance hours have been verified.

6. **Enter** end date for activity.

7. **Enter** Subsidized End Date – same date as End date.

8. **Enter** zero in subsidized wage.

5 Verify all hours have been entered and Verified.

Remove Worksite Job

Job Title	Employer
Laundry and Dry-Cleaning Workers	Young Drycleaners
Employment Type	Worksite
Earnfare	Young Drycleaners
Minimum Wage for Placement *	Start Date *
12.00	10/3/2022
Hourly Wage for Placement *	Planned Due Date *
12.00	3/31/2023
Subsidized Wage or Training Wage Match *	End Date
12.00	
Unsubsidized/Employers Wage Match *	Subsidized Start Date
0.00	10/3/2022
Position Type *	Subsidized End Date
Part Time	
Status *	
Started (Open)	

STATUS HISTORY

9. **Verify follow-up.**

10. **Click Update Customer Service.**

11. **Complete** case note. Repeat steps 4-11 for other activity.

(Open)

Showing 1 to 2 of 2 entries Previous **1** Next

Total Subsidized days for all items: 137

- 30 Days Follow-Up Due on 11/2/2022 **9**
- 60 Days Follow-Up Due on 12/2/2022
- 90 Days Follow-Up Due on 1/1/2023
- 180 Days Follow-Up Due on 4/1/2023
- 270 Days Follow-Up Due on 6/30/2023

How many hours a week are you planning on working on this? *

Costs associated with activities are added to Support Services.

Other Notes

11 Complete case note.

Service addresses the following situations

[Show More Situations](#)

10 [Update Customer Service](#)

This Customer Service was updated by ISETS 6Partner on 11/18/2022 at 2:55 PM