

E101: PREPARE A JOB SEARCH PLAN







Pre-Assessment

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Guide About Guide

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Take Post-Assessment



Guide = 12.5% Complete

✓ Pre-Assessment Score = 76%. View Results







Employment 101

Career Tools

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COMPLETE YOUR EMPLOYMENT 101 GUIDE

Return to Steps

Reset Guide

Guide Overview

- . This guide includes steps and activities Learn how each section is set up.
- As you complete the steps and activities your information will be saved in Career Plan Tools -Learn about your Career Plan Tool dashboard.
- You can share your saved results if you are working with an instructor or advisor Learn how you can use this tool with your advisor
- Complete the post-assessment. You can earn your certificate of completion Learn how to access your certificate.

My Overall Progress

1 / 8 Modules Completed



1. Prepare a Career Plan



Start with a career plan. Don't worry about getting "locked in" to one career option. This is a starting point for developing a roadmap to reach your employment goals. To begin click on Explore

2. Prepare a Job Search Plan



Organization and preparation are key factors to finding a job. Start preparing today.

3. Achieve Your Goals



Ease your nerves by being prepared for the first day on the job. Learn about skills to help you succeed in your job.





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Next >>

Explore Training

- 1. Explore training programs
- 2. Rank your training program options
- Research how to pay for training
 - 4. Test your knowledge

If you miss the opportunity at the beginning to set this as DHS Youth there is a second chance in module:

Employment101/guide/1/B/3/2



Activity Steps

1. - Learn about ways to pay for training and the college financial aid process.

Instructor Guide User Guide

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2. Complete the activity response - update your career plan dates for "Make a plan to pay for training and to support yourself while you are in training."

▶ Complete the activity response: Update your career plan dates for "Make a plan to pay for training and to support yourself while you are in training."

Working as Case Manager

Open Illinois workNet Career Plan

Change Career Plan

If this does not say DHS Youth Programs, return to the participant profile, activate the Career Plan by clicking on step "3. Add Steps/Services" then return here.

