



2-E I Youth Eligibility File Review

v24_2023-12-31

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Registrant Name

Registrant SSN Last 4

LWIA

Participant Type

Reviewer

Review Date

Center

Career Planner

File Was Present

Select an answer

IWDS Application Date

IWDS Exit Date

IWDS Certification Date

Date Requirements Met

Select an answer 

Is certification of eligibility within 30 days of the application date

Select an answer 

Application was Re-certified

Select an answer 

Participant was enrolled in services within 45 days of certification of eligibility

Select an answer 

IWDS application date is on or after the date the application is signed on the hard copy

Select an answer 

General Eligibility Criteria

Documentation in the file provides support that the participant is authorized to work in the United States:

Select an answer 

Documentation in the file provides support that the participant is compliant with the SelectiveService Requirement, if applicable:

Select an answer 

Select In-School Or Out-Of-School sections

Choose either In-School Youth or Out-Of-School Youth

Select an answer ▼

ASSESSMENT and SERVICE STRATEGY

There is evidence that the youth was provided an objective assessment which includes a review of:

Select an answer ▼

- Basic skills
- Prior Work History
- Interest
- Supportive Service Needs
- Occupational Skills
- Employability
- Aptitudes
- Developmental Needs

Test dates and scores recorded in IWDS are supported by hard copy tests in the participant file.

Select an answer ▼


There is evidence that an Individual Service Strategy

Select an answer ▼

(ISS) has been developed for the participant that:

- Identifies an age-appropriate career pathway.
- Identifies appropriate achievement objectives
- Identifies appropriate services
- Takes into account the results of the objective assessment.
- Identifies a younger youth basic skills goal for those deficient in reading or math
- Is linked to one or more indicators of performance in WIOA sec. 116(b)(2)(A)(ii).

There is evidence that the ISS has been updated as necessary when there are changes in services, objectives or goals.

Select an answer 

The services being provided to the participant match the services, objectives and goals outlined in the ISS.

Select an answer 

PROGRAM ELEMENTS

There is evidence that the following program elements are available, have been provided, or the participant is enrolled in the services:

Select an answer 

- Tutoring, study skills training, and instruction leading to secondary school completion, including dropout prevention strategies
- Alternative secondary school offerings, or dropout recovery services, as appropriate
- Paid or unpaid work experience that have as a component academic and occupational education, which may include:

- Summer employment opportunities and other employment opportunities available throughout the school year
- Pre-apprenticeship programs
- Internships and job shadowing
- On-the-job training opportunities
- Occupational skill training
- Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster
- Leadership development opportunities
- Supportive Services
- Adult Mentoring
- Follow-up Services
- Comprehensive guidance and counseling
- Financial literacy education
- Entrepreneurial skills training
- Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services
- Activities that help youth prepare for and transition to postsecondary education and training

Training


The participant file contains documentation to support enrolling the participant in the training program.

Select an answer




- The participant is unlikely or unable to obtain or retain employment, that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment
- The participant is in need of training services to obtain or retain employment that leads to self-sufficiency or wages comparable to or higher than wages from previous employment
- The participant has the skills and qualifications to successfully participate in the selected program of training services
- The participant selected a program of training services that are directly linked to the employment opportunities in the local area or the planning region, or in another area to which the participant is willing to commute or relocate
- The participant has an Individual Employment Plan and the specific training program is documented


For ITA training, the training program selected is with an approved training provider.


For ITA training, the training program is an approved program in IWDS.


For ITA training, the cost of the training program is within the ITA limitations established by the grantee, or there is an approved exception.

There is evidence that the customer is attending the training courses as scheduled.


 

Credentials earned are reported in IWDS and supported by

documentation in the participant file.

Any supportive services provided to the participant are paid at the correct rate and within established policy.


Select an answer 

Services


There is documentation reflecting that meaningful 2-way communication is occurring within a 90-day timeframe.

Select an answer 


If the participant has a gap in service, it has been properly recorded in the Service screen under a "HOLD" entry, the allowable reason has been specified, and it was less than 180 calendar days from the date of the most recent service.

Select an answer 

All services and status records have been appropriately recorded (ended) in IWDS.

Select an answer 

Follow-up services are provided to all participants for a minimum of 12 months

Select an answer 

unless the participant declines to receive follow-up services or the participant cannot be located or contacted.

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