



### 2-E-III WIOA Dislocated Worker Eligibility File Review

v25\_2023-12-31

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Registrant Name

Registrant SSN Last 4

LWIA

Participant Type

Reviewer

Review Date

Center

Career Planner

File Was Present


Select an answer

IWDS Application Date


IWDS Exit Date

IWDS Certification Date

Date Requirements Met

Select an answer 

Is certification of eligibility within 30 days of the application date

Select an answer 

Application Was Re-certified

Select an answer 

Participant Was Enrolled In Services within 45 days of certification of eligibility

Select an answer 

IWDS application date is on or after the date the application is signed on the hard copy

Select an answer 

## GENERAL ELIGIBILITY

Documentation in the file provides support that the participant is Authorized to Work in the United States:

Select an answer 

Documentation in the file provides support that the participant is compliant with the Selective Service Requirement, if applicable:

Select an answer 

## DISLOCATION INFORMATION

A DETS Event Number is entered into IWDS, if applicable:

Select an answer 

DETS Event Number (if applicable):

Documentation in the participant file supports the dislocation date recorded in IWDS:

Select an answer 

## DISLOCATED WORKER CRITERIA

Documentation in the file supports the participant is eligible as a Dislocated Worker:

Select an answer 

- Category A: Unlikely to Return
  - Terminated or Laid Off, Received Notice and
  - Eligible or Exhausted UI or
  - Employed for a duration, not eligible for UI and
    - Declining Industry
    - Low Growth
  - Unemployed 26 Weeks and completed one month of job search


- Determined to require additional assistance
- Category B: Plant Closure or Substantial Layoff
  - Terminated - permanent closure or substantial layoff
  - Facility announced it will close within 180 days
  - Employer announce such facility will close (eligible for basic career services only unless within 180 days of planned facility closure)
- Category C: Self-Employed
  - Former self-employed but currently unemployed
  - Self-employed and going out of business
  - Family member of, or worker for a formerly self-employed individual (at least 1 year full-time work)
- Category D: Displaced Homemaker has been dependent on the income of a family member but is no longer supported by that income
- Category E: Is the spouse of a member of the Armed Forces on active duty
  - Has experienced a loss of employment as direct result of relocation to accommodate a permanent change in duty station
  - Is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment
- Category F: Is a UI Profilee

## CAREER SERVICES

The participant was provided basic career services as outlined in WIOA secs. 1344(C)(2)(A) (i)- (xi) and 678.430(a).


Select an answer 

The participant was provided individualized career services as outlined in WIOA sec. 134(C)(2) (A) (xii) and 678.430(b).

Select an answer 

## ASSESSMENT AND INDIVIDUAL EMPLOYMENT PLAN

There is evidence that an Individual Employment Plan (IEP) has been developed for the participant that:

Select an answer 

- Identifies the employment goal
- Identifies appropriate achievement objectives
- Identifies appropriate combination of services for the participant to achieve the employment goals, including providing information on eligible providers of training services and career pathways to attain career objectives

There is evidence that the IEP has been updated as necessary when there are changes in services, objectives, or goals.

Select an answer 

The Services being provided to the participant match the services, objectives and goals outlined in the IEP


Select an answer 

Test dates and scores recorded in IWDS are supported by hard copy tests in the participant file

Select an answer 


## TRAINING

**The participant file contains documentation to support enrolling the participant in the training program.**

Select an answer 

- The participant is unlikely or unable to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment, through career services
- The participant is in need of training services to obtain or retain employment that leads to self-sufficiency or wages comparable to or higher than wages from previous employment; and
- The participant has the skills and qualifications to successfully participate in the selected program of training services
- The participant selected a program of training services that are directly linked to the employment opportunities in the local area or the planning region, or in another area to which the participant is willing to commute or relocate
- The participant has an Individual Employment Plan and the specific training program is documented

**For ITA training, the training program selected is with an approved training provider.**

Select an answer 

**For ITA training, the training program is an approved program in IWDS.**


Select an answer 

**For ITA training, the cost of the training program is within the ITA limitations established by the**


Select an answer 

grantee, or there is an approved exception.


There is evidence that the customer is attending the training courses as scheduled.

Select an answer 


Credentials earned are reported in IWDS and supported by documentation in the participant file.

Select an answer 

Any supportive services provided to the participant are paid at the correct rate and within established policy.

Select an answer 


If the participant is receiving Needs Related Payments, there is evidence in the file that they meet eligibility requirements including the following:

Select an answer 


- Participant is unemployed, and
- Has ceased qualifying for unemployment compensation or TRA under TAA, and
- Is enrolled in a WIOA training service by the end of the 13th week after the most recent layoff, or,
- if later, by the end of the 8th week after the worker is informed that a short-term layoff will exceed 6 months, or
- Be unemployed and did not qualify for unemployment compensation or TRA under TAA and be enrolled in a program of training services under WIOA.

## SERVICES


There is documentation reflecting that meaningful 2-way communication is occurring within a 90-day timeframe.


If the customer has a gap in service, it was less than 180 calendar days from the date of the most recent service, and it was for one of the allowable reasons.

All services and status records have been appropriately recorded (ended) in IWDS

Follow-up services, as described in WIOA sec. 134(C)(2)(A)(xiii) and 678.430(c) are made available, as appropriate, for a minimum of 12 months following the first day of subsidized employment.

Notes



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