



# Monitoring System User Acceptance Testing [November 15, 2023]

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# MONITORING SYSTEM USER ACCEPTANCE TESTING

## AGENDA

- Purpose
- Previous Items
- New Releases
- Guided Tour
- Follow up Assignments
- Q&A

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# MONITORING SYSTEM USER ACCEPTANCE TESTING

## PURPOSE



### INITIATION & DISCOVERY

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Define the scope of the project and timeline. Build and approve the project plan and schedule. Research and define the technical requirements and the business requirements. Receive approval on the user stories that will go into the development sprints.



### DEVELOPMENT SPRINTS

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Start development work to set up the system's infrastructure of the system and begin development on approved user stories. Short development cycles allow teams to develop, deploy, and iterate on their product with frequent feedback from stakeholders.



### USER ACCEPTANCE TESTING (UAT)

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In User Acceptance Testing, business stakeholders determine whether an application or feature fulfills its purpose. Because development is happening in cycles, testing happens more frequently to ensure that work is being completed towards the product's vision.



### TRAINING

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Hands-on sessions will be conducted to train the monitoring staff on the new Monitoring system prior to go-live. End users will be provided instruction resources in a variety of formats including documents, videos, and quick start guides.



### DATA MIGRATION & GO LIVE

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Data entry will be paused on ACME and historical data moved to the new Monitoring application. Once migrated, users will only need to use the new Monitoring application.



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# MONITORING SYSTEM USER ACCEPTANCE TESTING

## PREVIOUS ITEMS

- **Ready to test:** Create Event - LWIA Filter  
Pulling Back Incorrect Results
- In Progress: #2594 File Upload –  
misspelled word

# MONITORING SYSTEM USER ACCEPTANCE TESTING NEW RELEASES

## Participant Selection

Monitoring Home Events Participant Dashboard Welcome, Lynette Tritz ▾

The Workforce Connection-Rockford  
303 N. Main St.  
Rockford, IL 61101  
LWIA 3

[← Back to Events List](#)

- Information
- Select Participants**
- Instruments
- Files
- Findings
- Letter

### LWIA 3 PY23 TEST Monitoring Event [Edit Event](#)

**Location**  
The Workforce Connection-Rockford  
303 N. Main St.  
Rockford, IL 61101  
LWIA 3

**Description**  
Trade Monitoring Event

[Select Participants](#)  [Clear](#)

First Name ↑↓	Last Name ↑↓	SSN ↑↓	Participant Type ↑↓	Assigned To ↑↓	Actions
Adam	Atler	xxx-xx-1234	Adult	Dom	<a href="#">+</a> <a href="#">-</a>
Becky	Butler	xxx-xx-1234	Youth	Dave	<a href="#">+</a> <a href="#">-</a>
Carter	Cruiz	xxx-xx-1234	Dislocated Worker	Chris S.	<a href="#">+</a> <a href="#">-</a>
Donald	Drumms	xxx-xx-1234	Adult	Chris H.	<a href="#">+</a> <a href="#">-</a>

# MONITORING SYSTEM USER ACCEPTANCE TESTING

## NEW RELEASES

### Participant Selection

← Back to Monitoring Event Page
Preview Selected Participants

Search Dashboard	Dashboard																								
<p><b>Monitoring Review</b> ⓘ <b>Monitoring Review</b> ⓘ</p> <p>Start Date: <input type="text" value="11/01/2023"/> End Date: <input type="text" value="11/25/2023"/></p> <p><b>Workforce Program</b></p> <p><input type="text" value="Select a Program"/> ▼</p> <p><b>LWIA Number</b></p> <p><input type="text" value="LWIA 20 - Land of Lincoln Workforce Alliance"/> ▼</p> <p><b>Grant Number</b></p> <p><input type="text" value="23-681020"/> ⓘ <input type="text" value="22-681020"/> ⓘ ▼</p> <p><b>Office</b></p> <p><input type="text" value="Select an Office"/> ▼</p> <p><b>Case Manager</b></p> <p><input type="text" value="Select a Case Manager"/> ▼</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Section</th> <th style="width: 20%;">#</th> </tr> </thead> <tbody> <tr style="background-color: #e1f5fe;"> <td colspan="2"><b>1 - Participant Overview</b></td> </tr> <tr style="background-color: #e8f5e9;"> <td>Active Participants ⓘ</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Exiters ⓘ</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Participants ⓘ</td> <td style="text-align: right;">3</td> </tr> <tr style="background-color: #e1f5fe;"> <td colspan="2"><b>2 - Customer Engagement</b></td> </tr> <tr> <td>Number of Active Participants with an Open Service ⓘ</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Individualized Career Service (ICS) ⓘ</td> <td style="text-align: right;">2</td> </tr> <tr style="background-color: #fff9c4;"> <td>Individualized Career Service open for more than 6 months ⓘ</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Training Service ⓘ</td> <td style="text-align: right;">0</td> </tr> <tr style="background-color: #fff9c4;"> <td>Training Service open for more than 18 months ⓘ</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Youth Service Elements Provided ⓘ</td> <td style="text-align: right;">2</td> </tr> </tbody> </table>	Section	#	<b>1 - Participant Overview</b>		Active Participants ⓘ	3	Exiters ⓘ	0	Total Participants ⓘ	3	<b>2 - Customer Engagement</b>		Number of Active Participants with an Open Service ⓘ	2	Individualized Career Service (ICS) ⓘ	2	Individualized Career Service open for more than 6 months ⓘ	0	Training Service ⓘ	0	Training Service open for more than 18 months ⓘ	0	Youth Service Elements Provided ⓘ	2
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**Annotations:**

- Automatically filtered by Review dates, LWIA number and any 68 grant associated with the event. Options to filter by Workforce Program, Office and Case Manager
- Link shows totals of Participants to choose
- Scroll for different types of Participants

# MONITORING SYSTEM USER ACCEPTANCE TESTING

## NEW RELEASES

### Participant Selection

Monitoring Home Events Participant Dashboard Welcome, Lynette Tritz ▾

#### Search Participants

Performance Measure  
Number of Active Participants with an Open Service ▾

Monitoring Review Start Date: 01/01/2023  
Monitoring Review End Date: 12/15/2023

Workforce Program  
Select a Program ▾

LWIA Number  
LWIA 3 - The Workforce Connection ▾

Grant Number  
Select a Grant ▾

Office  
Select an Office ▾

Case Manager  
Select a Case Manager ▾

*Performance Measure, Monitoring Review dates and LWIA automatically filtered. Able to filter further into Workforce Program, Grant Number, Office and Case Manager*

#### Participant List

[Return to Dashboard](#) Manual search for Participant Name

	Last Name ↑↓	First Name ↑↓	Organization ↑↓	Registration Date ↑↓	Exit Date ↑↓	workNet Center ↑↓
Select	Adams	Jasmine	3	9/18/2023	N/A	The Workforce Connection - Rockford
Select	Mairanelly		3	10/16/2023	N/A	The Workforce Connection - Rockford
Select	Alfaro	Bianca	3	1/10/2023	N/A	The Workforce Connection - Rockford
Select	Andersen	Myles	3	8/8/2023	N/A	The Workforce Connection - Rockford
Select	Anderson	Shantara	3	5/23/2023	N/A	The Workforce Connection - Belvidere
Select	Andrade	Alexis	3	7/10/2023	N/A	The Workforce Connection - Rockford
Select	Ausler-Ferguson	Maya	3	5/18/2023	N/A	The Workforce Connection - Rockford
Select	Bailey	Shekena	3	4/11/2023	N/A	The Workforce Connection - Rockford

# MONITORING SYSTEM USER ACCEPTANCE TESTING NEW RELEASES

## Participant Selection

The screenshot displays the 'Monitoring' system interface. A modal dialog titled 'Assign Jasmine Adams' is open, featuring two dropdown menus: 'Assign a Monitor' (with the text 'Select a Monitor') and 'Assign Elements' (with the text 'Select a Module'). Red error messages 'Monitor is required.' and 'Modules are required.' are visible below the respective dropdowns. 'Save' and 'Cancel' buttons are at the bottom right of the dialog. The background shows a 'Search Participants' sidebar with filters for Performance Measure, Monitoring Review Start/End Date, Workforce Program, Grant Number, Office, and Case Manager. A table of participants is visible below the dialog.

Select	Alfaro	Bianca	3	1/10/2023	N/A
Select	Andersen	Myles	3	8/8/2023	N/A
Select	Anderson	Shantara	3	5/23/2023	N/A
Select	Andrade	Alexis	3	7/10/2023	N/A
Select	Ausler-Ferguson	Maya	3	5/18/2023	N/A

In Progress: Filtering Assign Elements to relevant File Review Sheets



# MONITORING SYSTEM USER ACCEPTANCE TESTING NEW RELEASES

## Participant Dashboard

A general view of the Participant Dashboard can be selected from the header bar. When you access the dashboard this way you will not be able to select participants. You can utilize filters and search customer lists to assist in your monitoring prep work or other monitoring activities.

The screenshot shows the Monitoring System interface. The header bar includes 'Monitoring', 'Home', 'Events', 'Participant Dashboard' (highlighted with a green box), and 'Welcome, Olivia Miller'. The main content area is divided into a 'Search Dashboard' sidebar and a 'Dashboard' table.

**Search Dashboard**

- Monitoring <sup>ⓘ</sup> Review Start Date:
- Monitoring <sup>ⓘ</sup> Review End Date:
- Workforce Program:
- LWIA Number:

**Dashboard**

Section	#
<b>1 - Participant Overview</b>	
Active Participants <sup>ⓘ</sup>	11,248
Exiters <sup>ⓘ</sup>	33,280
Total Participants <sup>ⓘ</sup>	44,584
<b>2 - Customer Engagement</b>	
Number of Active Participants with an Open Service <sup>ⓘ</sup>	6,659
Individualized Career Service (ICS) <sup>ⓘ</sup>	1,506
Individualized Career Service open for more than 6 months <sup>ⓘ</sup>	467
Training Service <sup>ⓘ</sup>	4,858
Training Service open for more than 18 months <sup>ⓘ</sup>	325

# MONITORING SYSTEM USER ACCEPTANCE TESTING

## NEW RELEASES

### View Event Updates

Monitoring Event Dates, Review Dates, Funding Streams, Location and Program Year reflect the data entered in the Add Event module.

**In Progress:**  
Monitors,  
Description

Participant Test - 11.15.2023 [Edit Event](#)

**Information**

**Monitoring Event Dates**  
01/01/2023 - 01/01/2024

**Monitoring Review Dates**  
11/01/2023 - 11/25/2023

**Funding Streams**

- Job Training Programs-Illinois Works - 23-861001
- WIOA Formula Youth - Adult - Dislocated Worker - 23-681020
- BD Line Item Grants for Job Training - 23-174001
- WIOA Formula Youth - Adult - Dislocated Worker - 22-681020
- QUEST National Dislocated Worker Grant - 22-671020
- BD Line Item Grants for Job Training - 22-174001

**Location**  
Land of Lincoln Workforce Alliance  
,  
LWIA 20

**Program Year**  
2023

**Monitors**

Name	Email
Name 1	email@mail.com

**Description**

# MONITORING SYSTEM USER ACCEPTANCE TESTING

## NEW RELEASES

### Information bubbles

The screenshot displays the Monitoring System User Acceptance Testing interface. On the left, a 'Search Events' sidebar contains several filters. A tooltip bubble is positioned over the 'Monitoring Event Start Date' filter, providing detailed instructions: 'The Monitoring Event Dates reflect the dates in which the monitoring event is scheduled to be performed. The start date will identify the first date the event is scheduled to be performed. Tip: Typically, the monitoring event will be scheduled in the system for up to 6 months and extended if needed through the Monitoring Manager's approval.' The main area shows an 'Event Listing' table with columns for Event Name, Status, LWIA Number, Grantee, Monitoring Event Start Date, and Monitoring Event End Date. The table lists ten events, all with a status of 'Closed'. The bottom of the interface shows a pagination control for '10 Events' and a system tray with the date and time '9:39 AM 11/16/2023'.

Event Name	Status	LWIA Number	Grantee	Monitoring Event Start Date	Monitoring Event End Date
<a href="#">LWIA26 PY16 Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	02/01/2017	08/31/2017
<a href="#">LWIA26 PY17 Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	01/01/2018	08/31/2018
<a href="#">Shawnee Development Council PY2017 Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	07/01/2018	12/31/2018
<a href="#">LWIA26-PY18_Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	09/01/2018	03/31/2019
<a href="#">LWIA26 PY19 Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	09/25/2019	02/25/2020
<a href="#">LWIA26 PY20 Combined Fiscal and Programmatic Monitoring</a>	Closed		Southern 14 Workforce	09/28/2020	03/28/2021
<a href="#">LWIA 26 PY21 Combined Fiscal and Programmatic</a>	Closed		Southern 14 Workforce	10/01/2021	03/01/2022
<a href="#">Southeastern PY22 YCP Combined Monitoring</a>	Closed		Southeastern Illinois College	09/01/2022	11/30/2022
<a href="#">LWIA 26 PY22 Combined Fiscal and Programmatic Monitoring Event</a>	Closed		Southern 14 Workforce	09/01/2022	03/31/2023
<a href="#">LWIA 26 PY22 Extended Monitoring Event</a>	Closed		Southern 14 Workforce	12/01/2022	03/31/2023

# MONITORING SYSTEM USER ACCEPTANCE TESTING

## NEW RELEASES

### LWIA Number Search

Monitoring Home **Events** Participant Dashboard

**Search Events**

Location, Name or Keyword

Status  
Select a status

LWIA Number  
The Workforce Connection

LWIA 0 - DCEO

LWIA 1 - Lake County Workforce Development Department

LWIA 2 - McHenry County Workforce Network

**LWIA 3 - The Workforce Connection**

LWIA 4 - Business Employment Skills Team Inc

Monitoring Review Start Date  
mm/dd/yyyy

Monitoring Review End Date  
mm/dd/yyyy

Program Year  
Select a year

**Event Listing**

Event Name	Status	LWIA Number
<a href="#">Rock River Training Corporation Fiscal Review</a>	Closed	
<a href="#">LWIA 3 PY17 Combined Fiscal and Programmatic Monitoring</a>	Closed	
<a href="#">Programmatic Monitoring</a>	Closed	
<a href="#">Programmatic Monitoring</a>	Closed	
<a href="#">Programmatic Monitoring</a>	Closed	
<a href="#">LWIA 3 PY21 Combined Fiscal/Programmatic Monitoring Event</a>	Closed	
<a href="#">Goodwill Industries of N.IL PY21 Combined Monitoring Youth Career Pathways</a>	Closed	
<a href="#">LWIA 3 PY22 Combined Fiscal/Programmatic Monitoring Event</a>	Closed	
<a href="#">LWIA 3 PY23 TEST Monitoring Event</a>	Active	

### Organization Search

Search Organization Name

The Workforce Connection X

LWIA 0 - DCEO

LWIA 1 - Lake County Workforce Development Department

LWIA 2 - McHenry County Workforce Network

**LWIA 3 - The Workforce Connection**

LWIA 4 - Business Employment Skills Team Inc

Goodwill Industries of Northern Illinois Inc

The Workforce Connection-Rockford

Location	Select
303 North Main Street	Select
303 North Main Street	Select
303 North Main Street	Select
303 North Main Street	Select





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# MONITORING SYSTEM USER ACCEPTANCE TESTING FOLLOW UP ASSIGNMENTS

## Login Information:

Website URL - <https://apps.illinoisworknet.com/Monitoring/>

Role for Account Below - Super Admin

Logins -

	Last Name A – C	Last Name D – M	Last Name N – Z
<b>Username:</b>	MonitoringTest_1	MonitoringTest_2	MonitoringTest_3
<b>Password:</b>	Password2016!	Password2016!	Password2016!

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# MONITORING SYSTEM USER ACCEPTANCE TESTING FOLLOW UP ASSIGNMENTS

Follow the step-by-step document below and send feedback to [lynette.tritz@siu.edu](mailto:lynette.tritz@siu.edu) by November 13, 2023.

Double-click to open each file



Select a  
Participant



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**QUESTION &  
ANSWER**

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# THANKS FOR VIEWING!

## Contact us:

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